1. Educational Activity:

_____
_____

Specify your target audience:
_____
_____

Think of your Gaps and Needs:
_____
_____

Describe the educational activity that you are planning in terms of:

WHAT? – What tools you plan to use?
_____
_____

WHO? & HOW? – What format(s) you plan to use?

_____
_____
_____
_____
_____
_____

American Academy of Pediatrics, 2023

2. Choose an element of the AAP COCME Best Practices Guide to Teaching & Learning that relates to your educational idea, activity, or format:

___Set the stage

___Keep them engaged

___Inspire practice change

Need idea prompts? See our guide at: https://learn.aap.org/page/cocme-best-practices

3. Choose ACCME Commendation Criteria from the menu that seem to match your idea the best.

Promotes team-based education
___ Engages **teams**
___ Engages **patients/public**
___ Engages **students/trainees**

Addresses public health priorities
___Advances **data use**
___Addresses **population health**
___**Collaborates** effectively

Enhances skills
___Optimize **communication** skills
___Optimize technical**/procedural** skills
___Creates **individual learning plans**
___Utilizes **support strategies**

Demonstrates educational leadership
___Demonstrates **creativity/innovation**
___Supports **CPD for CME team**
___Engages in **research/scholarship**

Achieves outcomes
___Improves patient/**community health**
___Improves **healthcare quality**
___Improves **performance**

4. Reflect on _how_ your Best Practices meet the criteria. How will you measure or demonstrate compliance? Also refer to the Standards and Critical Elements of the criteria. https://www.accme.org/accreditation-rules/accreditation-criteria _(scroll down)_

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Homework
On the ACCME website, under each commendation criterion you chose, check the Examples of Compliance & Noncompliance (https://www.accme.org/resources/compliance-library). Then, refine your amazing idea!